

MINUTES OF REGULAR SCHOOL BOARD MEETING

DULCE INDEPENDENT SCHOOLS

December 14, 2021

I. CALL MEETING TO ORDER

- A. Board President, Diana F. Vigil called the meeting to order at 3:00 p.m. in the conference room at the District Administration Building, Dulce, New Mexico.
- B. The Pledge of Allegiance and Salute to the State Flag of New Mexico was recited.

II. ASCERTAIN QUORUM (I)

MEMBERS PRESENT: Members present at roll call were: Diana F. Vigil- Board President; Leon K. Vigil-Board Member; Phillip Salazar-Vice President; LaVonna James-Board Member; Levi Pesata-Secretary

MEMBERS ABSENT:

ADMINISTRATION PRESENT: Present including ZOOM platform and phone conference were:

Dr. Juanita Becenti-Superintendent, Vicky Abreu-High School Principal; George Waybenais-Middle School Principal/Athletic Director; Carole Gomez-Business Manager; Ina Montoya-Elementary Principal; Clifford Martell-Safety/Security Supervisor; Yvette Mares-Recorder

TEACHERS PRESENT:

OTHER STAFF PRESENT: Jacob Herbster-Transportation, Frankie Ortiz-Transportation

OTHERS PRESENT: Roz Carrol-JADE, Annette Tecube

III. APPROVE AGENDA (A)

Dr. Becenti, Superintendent made the recommendation to approve the Agenda with the following changes:

1. Table item # 5 under Finance Committee-Approve Activity Funds Policies
2. Table Item # 2 Under New Business-Approve Emergency Paid Sick Leave Policy-COVID 19
3. Table item # 3 under New Business-MOA Between DISD & Jicarilla Apache Nation for Wellness Program

Motion made by Leon Reval to approve the Agenda as presented with changes; seconded by Phillip Salazar. Motion carried.

IV. LIMITED PUBLIC PARTICIPATION FORUM (I)

None at this time

V. SUPERINTENDENT'S ITEMS (I)

1. Superintendent Report

Dr. Becenti presented the Superintendent Report to the Board. Dr. Becenti's report included updates on, JANPA WIFI installations, COVID Vaccinations/Booster Shots for students and staff, stating Booster shots are requiring at least a 2 day recovery period, upcoming training, webinars, and virtual conferences, CLASS Wallet Statewide. Diana Vigil inquired about security during the Christmas break. Mr. Martell informed Board on the Security during the Christmas break. Phillip Salazar commented on Dr. Becenti's report on the 2 day recovery period for COVID booster shots, stating that is not true because most of the Nation's employees were at work the same day. Diana Vigil requested an update what percentage of school tenants still need the JANPA WIFI installation. LaVonna James requested an update on the water break and the gas leak.

2. **Principal's Update**

a. **Vicky Abreu-HS Principal**

High School Principal, Vicky Abreu presented her report to the Board. Ms. Abreu introduced herself to the new board members and welcomed them to the District. Ms. Abreu's report included updates on the enrollment, (45 seniors) attendance, (31 students are attending virtually), testing initiatives, professional development, student wellness, senior meeting and in person learning.

b. **George Waybenais-Middle School Principal/Athletic Director**

George Waybenais presented his middle school report and athletic report to the Board. Mr. Waybenais's report included updates on COVID vaccinations, in-person learning, teacher self evaluations, teacher smart goals, middle school/athletic vacancies, testing. Mr. Waybenais requested an increase in the stipend for the MS STUCCO sponsor from \$1,500.00 to \$1,750.00 to make it equivalent to the HS STUCCO sponsor. Mr. Waybenais presented his athletic report to the Board to include updates/information on upcoming athletic games and coach vacancies. Mr. Waybenais informed the Board, a maintenance/athletic secretary has been hired. Mr. Waybenais also informed the Board, he is looking into the possibility of using "GoFan" the online software system to purchase online game tickets.

Leon Reval asked Bart Owen for an update on the District camera surveillance system.

Phillip Salazar inquired if it's a requirement for an Administrator to be present at all athletic games including away games. Mr. Waybenais responded he is aware of having Administrators present at home games only. Phillip Salazar stated, we should look at this and assign someone from Administration to accompany these kids because games can get out of hand. Mr. Waybenais responded from his understanding it is the responsibility of the home school to make sure things don't get out hand.

Phillip asked for an explanation on the lock down that occurred a week ago, he has an issue with this because parents weren't notified and he knows it occurred because his kids went home and told him about the lock down. Mr. Waybenais stated he was not present during this lock down event but it was an issue that needed to be addresses and this needs to be discussed in private. Dr. Becenti stated there was a possible threat and we did not have a lock down we had a shelter in place situation but we handled it quickly. Diana Vigil asked Dr. Becenti to notify the parents when instances like this occur.

LaVonna James asked for clarification on the Drug and Alcohol Director position at the High School, what are they doing for the High School. Dr. Becenti replied officer Muniz is the person who will be doing the student wellness program but the MOA was not submitted in time. Vicky Abreu explained how this position is funded through the grant process and she is not hired yet, her contract will not begin till January.

c. **Ina Montoya-Elementary Principal**

Elementary Principal, Ina Montoya presented her report to the Board. Mrs. Montoya's report included updates on attendance, NMPED Elevate-teacher evaluation, community work, COVID 19 Protocol-DES will be full reentry from Monday-Thursday, Friday will be virtual and sanitation day, family parking moved to the front of the building and professional development. Mrs. Montoya presented testing data. The Christmas program will be virtual this year. Mrs. Ina stated we had a community member fix the broken parking lot. Leon Reval asked Dr. Becenti to take a look a all three school parking lots to make sure parents, staff and students are safe when coming to our schools. Dr. Becenti replied facilities/maintenance will go back under her supervision effective January 06, 2022 and she keep documentation on all workorders and will keep the Board updated.

d. **Donna Aguilar-SPED Director**

Mrs. Aguilar was not available to present her report. Dr. Becenti stated Mrs. Aguilar is running IEP meetings at this time, things are running well and she will present a report in January.

e. Bart Owen-Operations Manager

Bart Owen, Operations Manager presented his report to the Board. Dr. Becenti reminded Mr. Owen to make sure the facilities are maintained during the Christmas break. Levi Pesata recommend Mr. Owen have regular meetings with the departments under him.

f. Kirt Vicenti/Jacob Herbster-Transportation

Jacob Herbster, Transportation Coordinator presented a Transportation Department update to the Board. Mr. Herbster presented photos of the two (2) new activity busses to the Board. Mr. Herbster stated we should have our new busses by March 2022. Mr. Herbster stated the school children will decide on the final look for the activity busses. Mr. Herbster reported we are also receiving a new route bus which should be delivered during the Christmas break which we will be utilized to transport students to and from San Juan College in Farmington, NM.

Levi Pesata mentioned the Board needs to pass a resolution on this hold harmless issue regarding our student 80th day counts.

Phillip Salazar asked for a the Superintendent to provide a Federal Programs Report at the next board meeting.

VI. APPROVAL OF MINUTES (A)

November 16, 2021 Regular Board Meeting Minutes

Dr. Becenti asked for the recommendation to approve the November 16, 2021 Regular Board Meeting Minutes as presented. Motion made by Phillip Salazar to approve the November 16, 2021 Regular Board Meeting Minutes as presented; seconded by Levi Pesata. Motion carried

November 22, 2021 Special board Meeting Minutes

Dr. Becenti asked for the recommendation to approve the November 22, 2021 as presented. Diana Vigil asked for a correction under New Business change the year from 2021 to 2022. Motion made by Phillip Salazar to approve the November 22, 2021 Special Board Meeting Minutes with the changes; seconded by LaVonna James. Motion carried

VII. FINANCE COMMITTEE (I/A)

1. Consolidated Board Report (I)

Business Manager, Carole Gomez presented the Consolidated Board Report for information purposes. Carole stated we have healthy cash balances and she has no areas of concern. Carole mentioned she would like to schedule a board work session to review finances, especially now that we have new board members on board and she also invited the board to stop by the finance office any time.

2. November 2021 Disbursement Report (A)

Business Manager, Carole Gomez presented the November 2021 Disbursement Report for Board approval. Carole explained the additional cost for hotel accommodations for athletic travel. Dr. Becenti asked for a recommendation to approve the November 2021 Disbursement Report as presented. Motion made by Phillip Salazar to approve the November, 2021 Disbursement as recommended; seconded by Diana Vigil. Motion carries.

3. Monthly Budget Changes Report (A)

a. Monthly Maintenance Budget Transfers

Business Manager, Carole Gomez presented the Monthly Maintenance Budget Transfer Report for Board approval. Dr. Becenti asked for a recommendation to approve the Monthly Maintenance Budget Transfers Report as presented. Motion made by Phillip Salazar to approve the Monthly Maintenance Budget Transfers Report as recommended; seconded by LaVonna James. Motion carried.

b. Budget Increase-Activity Funds

Business Manager, Carole Gomez presented the Budget Increase Request for Activity Funds in the amount of \$14,443.00 for Board approval. Carole stated this is a new requirement and does

need PED approval. Carole Gomez stated she has a \$15,000.00 threshold at which point she will monitor and bring back for Board approval if needed. Dr. Becenti asked for a recommendation to approve the Budget Increase Request for Activity Funds in the amount of \$14,443.00 as presented. Motion made by Phillip Salazar to approve the Budget Increase request as recommended; seconded by LaVonna James. Motion carried.

c. Initial Budget-Transportation

Business Manager, Carole Gomez presented the Initial Budget Request for Transportation in the amount of \$2,499.00 for cameras in the route busses. Dr. Becenti asked for the recommendation to approve the Initial Budget Request for Transport in the amount of \$2,499.00 as presented. Motion made by Phillip Salazar to approve the Initial Budget Request for Transportation as presented; seconded by LaVonna James. Motion carried

d. Last Minute BAR's

No last minutes BAR's at this time.

4. Approval of Deletions For Supply Assets 2021/2022

Business Manager, Carole Gomez presented the Approval of Deletions for Supply Assets 2021/2022 for Board approval in the amount of \$22,280.71. Dr. Becenti asked for a recommendation to approve the Approval of Deletions for Supply Assets 2021/2022 as presented. Motion made by Phillip Salazar to approve the Approval of Deletions for Supply Assets 2021/2022 as recommended; seconded by LaVonna James. Motion carried.

5. Approve the Activity Fund Policies

This Item Tabled

VIII. OLD BUSINESS (I/A)

1. Schedule Date for Board Work Session to Discuss Student/Staff Policy Handbook

Board President, Diana asked the Board what would be a good date and time to schedule a board work session to discuss student/staff policy handbook. The Board agreed on January 05, 2022 at 9:00 a.m. for the work session.

IX. EXECUTIVE SESSION (I)

The Board may elect to go into Executive Session for reasons permitted in the New Mexico Open Meetings Act. At this time Levi Pesata read the statement for closure.

Pursuant to Section 10-15-1(H) (1) of the New Mexico Open Meetings Act, I move that we vote to close the open meeting to discuss the following matters identified on the agenda.

a. Discuss Superintendent Performance Matters

b. Set Superintendent Goals

Each Board Member was polled; Phillip Salazar, Diana Vigil, LaVonna James and Levi Pesata all voted yes, Leon Reval voted no.

Meeting closed at 5:42 p.m.

Meeting reconvened at 6:45 p.m.

At this time Levi Pesata stated the matters discussed in Executive Session of this meeting were limited to those specified in the motion for closure and no action was taken. Leon Reval, Phillip Salazar, Levi Pesata, Diana Vigil and LaVonna James all voted in the affirmative

X. CONSIDER TAKING ACTION ON EXECUTIVE SESSION TOPICS (A)

1. Pending Discussion of Executive Session

XI. NEW BUSINESS (I/A)

1. Roz Carroll-JADE Program & Resource Information and Partnership Update

Roz Carroll-Director of Education Research and Development (JADE) presented an update on the partnership with DISD. Ms. Carroll, gave an update on the MOA with JADE, Impact Aid, redistricting, and the Indian Education Grant. Ms. Carroll stated her

goals are to reestablish a working relationship, work together proactively, communicate with respect for each other and to see this school improve to change and have the staff to move towards improvement and to see the kids come back from Pagosa Schools.

2. Approve Emergency Paid Sick Leave Policy-COVID 19

This item Tabled

3. MOA Between DISD & Jicarilla Apache Nation Wellness Program

This Item Tabled

4. Increase Student Activity Meal Allowance

Phillip Salazar stated the price of meals to feed our student athletes have gone up tremendously. Frankie Ortiz explained why the District should increase its meal allowance from \$10.00. Mr. Ortiz stated \$10.00 doesn't really feed a growing student and the coaches and bus drivers sometimes pay the additional cost for students to have an additional serving. Phillip stated he wants to raise the meal allowance to at least \$15.00. Carole Gomez asked the Board to consider raising the gate fee from \$5.00 to offset the increase for meals, we have already spent to date close to \$30,000.00 for athletics. Phillip Salazar stated he wants to recommend to raise the meal allowance to \$15.00 and raise the gate fee as well. Leon Reval asked to have some contingencies to make sure we grow into it. Levi asked to get communication out to the parents and community stating we will be raising the gate fees to offset the increase of the student meal allowance. Dr. Becenti asked for a recommendation to approve the increase for student meal allowance from \$10.00 to \$15.00 as presented. Motion made by Phillip Salazar to approve the student meal allowance to \$15.00 as presented; seconded by Diana Vigil. Motion carried.

5. Discuss Superintendent Evaluation Process

Levi Pesata stated this can be discussed at the next meeting to allow time to get forms.

XII. ANNOUNCEMENTS

1. Superintendent Announcements

Dr. Becenti had no announcements at this time.

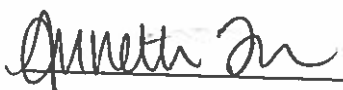
At this time Levi Pesata and LaVonna James-gave their farewell remarks.

XIII. ADJOURNMENT (A)

Board President, Diana Vigil asked for a motion to adjourn the meeting. Motion made by Phillip Salazar to adjourn the board meeting; seconded by LaVonna James. Motion carried. Meeting adjourned at 7:40 p.m.



Phillip Salazar, Board President



Annette Tecube, Board Secretary